



Backwater Valve Incentive Program Application Form

Section 1 – Address of eligible work

Street number _____ Street name _____

Postal code _____

Section 2 – Property owner information

Property owner's name (as listed on your property tax bill)

First name _____ Last name _____

Daytime phone _____ Alternate phone _____

Email _____

Mailing address (if different from above)

Street number _____ Street name _____

City _____ Province _____ Postal code _____

Service Lateral Information

- Combined sewer OR
- Separate storm and sanitary sewer

Section 3 – Permit and inspection information

Depending on the work required for the installation of a mainline backwater valve, one or more of the following permits may be required:

- Building Permit
- Plumbing Permit
- Electrical Permit

The installations must be inspected and approved by a City of Moncton inspector.

✓ Copy of the plumbing permit attached Final inspection complete

- ✓ Copy of the electrical permit attached
- ✓ Copy of the building permit attached

Final inspection complete
Final inspection complete

Section 4 – Eligible installation costs (as itemized on your invoice)

Total cost of backwater valve(s) installation – Total = \$_____

Please include a copy of your invoice.

Section 5 – Application checklist

- ✓ I have completed and signed the application form.
- ✓ I am claiming the \$500 rebate and have attached original invoice(s) from my contractor(s) showing:
 - the address of the eligible installation;
 - the name and address of the contractor;
 - the total amount paid, clearly marked as “paid in full.”
- ✓ I have attached copies of the permits required for my eligible installation.
- ✓ A City of Moncton inspector approved my eligible installations.
- ✓ I have read, and understand and agree to, the program conditions on the reverse. I recognize that there may be other conditions specified in the Backwater Valve Incentive Program eligibility that apply to my application.

Subsidy conditions

1. Submitting an application does not guarantee a subsidy. Subsidies are issued on a “first-come, first-served” basis, and are subject to annual funding approved by City Council.
2. Subsidies are provided one time only per property for each eligible installation.
3. To be eligible for the subsidy:
 - You must own and reside in a residential building (e.g., single-family home or duplex) serviced by a City wastewater sewer at the time of the eligible installation.

- You must not have outstanding taxes or debts owed to the City of Moncton at the time your application is processed.
- You must ensure that the required permits are taken out and the eligible devices are or were installed on or after January 1, 1999.
- To claim labour costs, the appropriate contractor (e.g., a licensed plumber, a licensed electrician, or a building contractor) must take out the permits and install the eligible devices.
- For a complete list of subsidy conditions and requirements, please consult the [Eligibility form](#) on the City's website. (www.moncton.ca)

Acceptance of conditions

In applying for the City of Moncton Backwater Valve Incentive Program, I understand and agree to the following conditions:

- I am solely responsible for the work being done on my property.
- The City assumes no liability whatsoever relating to the work undertaken to be eligible for the subsidy, and the work cannot be considered a guarantee that basement flooding will not occur.
- The City of Moncton does not endorse specific brands, products, dealers, contractors, or guarantee materials, workmanship, or performance of the eligible protective devices.
- I will not make any claim or take any action against the City of Moncton for losses, damages, expenses or costs of any nature whatsoever arising out of or related to my participation in the program, and indemnify the City against any such claim or action made or taken by someone else.

I certify that the information provided is true and accurate to the best of my knowledge. I understand that any false or misleading information provided will disqualify me from consideration for the subsidy. Further, I also understand that should false or misleading information come to light following payment of the subsidy, I will be required to refund same in full to the City of Moncton.



Applicant Signature

Date (month/day/year)

Personal information

We are collecting this personal information so that we can set up your Backwater Valve Incentive Program. We are doing this in accordance with the Freedom of Information and Protection of Privacy Act. If you have any questions, please contact us.

For more information:

- Visit our website at www.moncton.ca under Building Inspection
- Phone 506-856-4375
- Email info.inspection@moncton.ca

Mail or drop-off completed application and original receipts to:

Building Inspection
Moncton City Hall
655 Main Street
Moncton, N.B.
E1C 1E8

For internal use only

Initial Rebate of \$500 (both combined and separated service laterals) = 1 valve

Additional Rebate of \$150 (separated service laterals only) = 2 valves

Total Rebate amount \$ _____

Date received (MM/DD/YYYY)	Date processed (MM/DD/YYYY)	Application approved	Application denied
		Print – Signature	



Vendor Registration and Direct Deposit Enrolment (EFT) Form Formulaire d'inscription de fournisseurs et de paiement par dépôt direct (TEF)

For financial institutions located in Canada and payments in Canadian funds only /
S'applique uniquement aux institutions financières situées au Canada et aux paiements en devises canadiennes

1 | Type of Request / Type de demande

(All fields must be completed / Tous les champs doivent être remplis)

<input type="radio"/> New request / Nouvelle demande	<input type="radio"/> Changes to existing information / Modifications aux renseignements déjà fournis
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Vendor Registration / Inscription du fournisseur

2 | Vendor Information / Information du fournisseur

Vendor Name / Nom du fournisseur	Legal or Corporate Name / Raison sociale ou nom légal	
Address / Adresse		
City / Ville	Province / Province	Postal Code / Code postal

3 | Contact Information / Personne-ressource

Contact Name / Nom de la personne-ressource	Telephone / Téléphone
Email / Courriel	

Direct Deposit Enrolment / Inscription aux paiements par dépôt direct

4 | Banking Information / Information bancaire

Please include **one** of the following documents with your form
Veuillez annexer **un** des documents ci-dessous à votre formulaire

A letter from the **financial institution** certifying the banking information provided /
Lettre de l'**institution financière** attestant de la validité des renseignements bancaires fournis

OR / OU

Void Cheque / Chèque annulé

Remittance email (*generic address preferred*) / Adresse courriel pour avis de paiement (*adresse générale préférable*)

Please note this automatic notice will provide you with your payment details / Veuillez prendre note que cet avis automatisé contiendra les détails du paiement



5 | Authorization by Authorized Signing Officer / Autorisation du signataire autorisé

I am authorized signing officer for the purpose of completing this request. I authorize the City of Moncton to deposit payments to the bank account identified above. I agree that the City will not be liable for any loss occurring after the deposit has been made to the identified bank account. I also agree that any duplicate payment, overpayment, fraudulent payment or a payment made in error will be promptly returned to the City. It is my responsibility to provide the City with an updated Direct Deposit Enrolment form when banking information changes. Otherwise, the City shall continue to use the bank account provided to deposit any future payments and shall not be responsible for any lost or misdirected payments. / Je suis le fondé de pouvoir habilité à signer la présente demande. J'autorise la Ville de Moncton à déposer des sommes dans le compte de banque indiqué ci-dessus. Je m'engage à ne pas tenir la Ville responsable des pertes qui pourraient se produire après le dépôt de ces sommes dans le compte de banque indiqué. Je m'engage aussi à ce que les trop-payés et les sommes versées en double, frauduleusement ou par erreur soient rapidement remboursés à la Ville. Il m'appartient de fournir à la Ville la mise à jour du Formulaire d'inscription au dépôt direct lorsque les renseignements bancaires sont modifiés. En outre, la Ville doit continuer de se servir du compte de banque indiqué pour déposer toutes les sommes versées à l'organisme et n'est pas responsable des paiements égarés ou mal acheminés.

Name / Nom	Title / Titre
Telephone / Téléphone	Date
Signature (* Form <u>must</u> be signed / Le formulaire <u>doit</u> être signé)	
X	

6 | Please scan and email this form along with your banking information to: accounting@moncton.ca

Veuillez numériser et envoyer le formulaire dûment rempli par courriel à : accounting@moncton.ca

Form may also be returned by mailed to: /
formulaire peut également être envoyé par la poste à :

City of Moncton / Ville de Moncton
Le Accounts Payable / Comptes fournisseurs
655 rue Main Street
Moncton, NB E1B 9B9

Please email your questions to accounting@moncton.ca

Veuillez faire parvenir vos questions à accounting@moncton.ca

Personal information is collected under the authority of the *Right to Information and Protection of Privacy Act*. Personal information will be used by the City for the purposes of administering the payment of accounts owing by the City of Moncton. Questions about this collection and use of your personal information may be directed to [Employee Title and business address] at [phone number] or by email to [email address]. / Les renseignements personnels sont recueillis en vertu des pouvoirs conférés par la *Loi sur le droit à l'information et la protection de la vie privée*. La Ville de Moncton se servira de ces renseignements pour administrer le paiement des comptes exigibles. Si vous avez des questions à propos de la collecte et de l'utilisation de vos renseignements personnels, vous pouvez vous adresser au [titre de l'employé et adresse professionnelle] par téléphone [numéro de téléphone] ou par courriel [adresse de courriel]