

	POLICY	Owner Department: Planning and Development
	Cash-in-lieu of Parking Policy for Residential Uses	
Effective Date: February 5, 2024	Last Reviewed Date: January 15, 2024	City Council Approval Dates: January 15, 2024
Approving Authority: Moncton City Council	Replaces No.: N/A	
1. Purpose Statement		

Pursuant to paragraph 53(2)(k) of the *Community Planning Act*, this policy sets out the terms and conditions for cash-in-lieu of required off-street parking spaces.

2. Application

This policy applies to residential developments operated by non-profit corporations and government organizations that do not meet the minimum number of off-street parking spaces required by the Zoning By-law.

3. Definitions

Municipal Plan: means the Municipal Plan By-law # Z-122 or successor by-law.

Parking space: means “parking space” as defined in the Zoning By-law.

Residential use: means “residential use” as defined in the Zoning By-law.

Zoning By-law: means the Zoning By-law # Z-222 or successor by-law.

4. Policy

- (1) Cash-in-lieu of required off-street parking spaces for residential uses shall be limited to residential developments that are operated by non-profit corporations or government organizations.
- (2) The total number of required off-street parking spaces for a residential development that is operated by a non-profit corporation or government organization may be reduced to a minimum of one (1) parking space.
- (3) Residential developments that are operated by non-profit corporations or government organizations are not required to bring forward a development proposal to Council for consideration and a decision for a reduction in parking. Section 43 of the Zoning By-Law and the terms and conditions established in this policy regulate the reduction in parking spaces for residential developments that are operated by non-profit corporations or government organizations.

5. Administration and Contact

Planning and Development Department
655 Main St., Moncton, NB E1C 1E8
Telephone: 506.853.3533
Email: info.urbanplanning@moncton.ca

Appendix A – Application Form

SECTION A – LANDOWNER AND APPLICANT / AGENT INFORMATION

Landowner Information (Must be Non-profit Corporation or Government Organization)

Name of Registered Landowner: _____

Mailing Address of Landowner: _____

Phone: _____ Fax: _____

Email: _____

Applicant / Agent Information

Name of Agent: _____

Mailing Address: _____

Phone: _____ Fax: _____

Email: _____

SECTION B – AUTHORIZATION

I _____ am the owner of the land that is subject of this Application, and I hereby authorize our agent / solicitor _____ to make this Application and to act on my behalf in regard to this Application.

Dated at the _____, this _____ (day) of _____ (month), _____ (year)

Name of Owner

Signature of Owner

SECTION C – NON-PROFIT CORPORATION/GOVERNMENT ORGANIZATION AND PROPERTY INFORMATION

Please attach proof of registration of non-profit corporation.

Civic Address(es) of Property or Properties for which this Application is being submitted:

Service New Brunswick Parcel Identifier Number(s) (PIDs):

Legal Description of Property (Lot and Plan Numbers):

Building Permit Number(s):

Total Dwelling Units in Project:

Total Amount of Parking Spaces Required for Development:

Total Amount of Parking Spaces Proposed for Development:

Reduction in Parking Spaces Requested:

Cash-in-lieu of Parking Policy for Residential Uses

SECTION D – UNDERTAKING

I/WE HEREBY APPLY for a cash-in-lieu of parking under this policy.

I/WE HEREBY AGREE that I/we have read and understand this policy and to abide by the terms and conditions of the *Cash-in-lieu of Parking Policy for Residential Uses* as specified in this Application.

I/WE HEREBY CERTIFY that the information contained in this Application is true, correct, and complete in every respect and may be verified by the City of Moncton by such inquiry as it deems appropriate, including inspection of the property for which this Application is being submitted.

I/WE HEREBY CERTIFY that the property for which an Application has been submitted, is not in violation or contravention to any City of Moncton by-law and is not subject to any outstanding work orders or any other enforcement procedures of the City of Moncton or any other governmental authority.

Dated at the _____, this ____ (day) of _____ (month), _____ (year).

Name of Owner or Authorized Agent

Title

Signature of Owner or Authorized Agent

Appendix B – Approval Form

(To be completed by the staff of the City of Moncton.)

Application Number: _____

I have reviewed the application and hereby approve the cash-in-lieu of parking request and confirm that required funds in the amount of _____ are to be paid to the City of Moncton.

Director of Planning and Development, or Designate thereof:

Name

Signature

Date: _____