

 M O N C T O N	POLICY	Owner Department: Facilities
	Accessibility Policy for Renovations, Additions and New Construction of City-owned Buildings	
Effective Date: June 3, 2019	Last Reviewed Date: June 3, 2019	
Approving Authority: Moncton City Council	Replaces No.: N/A	

1. Purpose Statement

In an effort to make all City of Moncton Buildings inclusive for all participants, the City will conduct an Accessibility Assessment, in accordance with this Policy

2. Application

All renovations, additions and new construction of City-owned Buildings in order to incorporate the appropriate accessibility standards and best practices into the design and construction of each project, as well as the operation and management of each Building.

3. Definitions

Accessibility: means providing people of all abilities the opportunity to participate fully in everyday life. It is used to describe how widely a service, product, device, or environment is available to as many people as possible. Accessibility can be seen as the ability to access and benefit from a system, service, product or environment.

Building: means a structure that has a roof and walls and stands permanently in one place.

Disability: The United Nations Convention on Disabilities states the following: Persons with disabilities include those who have long-term physical, mental, intellectual or sensory impairments which in interaction with various barriers may hinder their full and effective participation in society on an equal basis with others

4. Policy

1. City of Moncton administration will utilize the Accessibility Assessment Forms and the Guide during the design and construction of the following:

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- a. New buildings
 - b. Renovations / additions to existing buildings
2. In addition to using the Accessibility Standards and the Guide, the following components of the buildings will require assessment using the respective form:
- Form A. Parking,
 - Form B. Route from Parking Area to Entrance,
 - Form C. Entrance (to indoor facility),
 - Form D. Facility (indoor), and
 - Form E. Washrooms

Exceptions

Designated heritage properties under City of Moncton By-law #Z-1116, The Heritage Conservation By-law, shall be exempt from the requirements of this policy. However, best efforts should be made to incorporate accessibility principles whenever possible, without compromising the integrity of the heritage structure.

Procedures

- a. Prior to any City department making a formal capital project request to design and construct any new buildings, renovations and/or additions to existing buildings, municipal administration and/or the project stakeholders (project managers) shall contact Municipal Facilities Department to discuss the project, perform a needs assessment and obtain copies of the Accessibility Assessment Tool;
- b. The guidelines outlined in this policy as well as Accessibility Assessment Forms A through E will be used by the Facilities Department. All consultants employed to complete building designs including new construction and renovations and/or additions to existing buildings will be required to adhere to the Guide to Standards and Best Practice and complete the applicable Accessibility Assessment Tool;
- c. Recommendations resulting from the assessment(s) shall be implemented into the design and construction of the building(s) or renovation(s) / addition(s) to existing buildings;
- d. The cost associated with the implementation of these recommendations must be included in the project budget and the applicable department is responsible for obtaining budget approval.
- e. When making renovations to existing City-owned Buildings, this policy will go into effect when altering the aspect that is required to be barrier-free.

Reference

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The Canada Standards Associations (CSA) B651-12 was developed through a consensus standards development process approved by the Standards Council of Canada. This standard specifies technical requirements on how to make buildings and the exterior built environment accessible and safely usable by persons with physical, sensory, or cognitive disabilities.

Please refer to the follow Building By-law Z-410 section 2.04 and 2.05

2.04. The City of Moncton hereby adopts, pursuant to Section 59 of the Community Planning Act, the Barrier-Free Design Building Code Regulation, and being Regulation 2011-61 under said Community Planning Act.

2.05 Despite section 2.04, the requirement to provide barrier free parking spaces in the Barrier-Free Design Building Code Regulation does not apply in the P-1 Zone under the City of Moncton Zoning By-Law, unless parking is proposed or provided.

2014, Z-410.2

The National Building Code of Canada and specifically its publication: Schedule "C" Barrier-Free Design, Section 3.8 (Regulation 2011-61 under said Community Planning Act.

5. Administration and Contact

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