


| | | |
|---|--|--|
|  M O N C T O N | POLICY | Owner Department: Water and Wastewater |
| | Sale of Bulk Water Policy | |
| Effective Date: February 18, 2013 | Last Reviewed Date: January 29, 2020 | |
| Approving Authority: Moncton City Council | Replaces No.: Replaces Policy 1512 | |
| 1. Purpose Statement | | |

The City of Moncton has centralized the sale of bulk water through the use of automated bulk water dispensing stations. This simplified automatic process ensures efficiency with regards to costs and reduces the risk of municipal water supply contamination.

The automated bulk water system better maintains the integrity of the water system and accurately accounts for the amount of water being purchased.

2. Application of Policy

This Policy applies to all individuals, companies, or other organizations that purchase bulk water from the City of Moncton.

3. Definitions

Access Code: A three (3) digit identification code for the account holder (Company's unique identification number based on vehicles, projects, etc.), issued following the opening of a bulk water account to allow access to the automated bulk water stations.

Account Holder: Any individual, company, or organization that has been granted a bulk water account from the City of Moncton to purchase bulk water pursuant to this Policy.

Bulk water account: An account issued by the City of Moncton Revenue Office for bulk water purchases from the automated bulk water dispensing stations up to a specified volume of water.

Sale of Bulk Water Policy

Bulk water: Volume of water purchased from the City of Moncton through the bulk water dispensing stations.

PIN: A four (4) digit Personal Identification Number. This PIN is a security code for system access.

4. Policy

Bulk water shall only be purchased according to this Policy and the procedures herein.

1) Activation of Account to Purchase Bulk Water

Any individual, company, or organization must set up a bulk water account through the City of Moncton Revenue Department prior to purchasing bulk water.

Once an account has been opened, the account will remain in effect until such time as either the City of Moncton or the account holder closes the account.

2) Purchasing and Dispensing Procedures

Account holders must pre-pay an amount on their account at the Revenue Office located at Moncton City Hall, 655 Main Street, Moncton. Account holders determine a pre-paid amount payable by cash, debit card, or credit card. Bulk water can only be obtained from the automated bulk water stations once payment has been made on a bulk water account.

When the amount on the account has been spent, account holders can pre-pay further amounts as described above.

Accounts will be set up with a three-digit access number and a four-digit PIN number(s). Account holders with multiple users/employees accessing the bulk water stations can be issued unique access and PIN numbers for each user, if they choose.

A hose, a coupling, and a 38 mm (2.5") Moncton hydrant thread connection are required to use the system and must be supplied by the applicant.

3) Bulk Water Station Locations

The current locations of the automated bulk water stations are:

- 95 Crowley Farm Road
- 100 Worthington Avenue
- 80 Caledonia Road (not intended for tankers)

These facilities are open 24 hours a day, 7 days per week.

4) Pricing

The price for purchasing bulk water shall be the sum of the residential consumption rate for water per cubic meter and the residential consumption rate for wastewater per cubic meter, as set by Moncton City Council on an annual basis.

Sale of Bulk Water Policy

5) Purchase Limits

No account holder shall be permitted to purchase more than 1,500 cubic meters of bulk water per calendar month. For the purposes of this Policy, any purchase of bulk water made by any officer, director, employee, agent or contractor of an account holder on behalf of, or for use by, the account holder shall be deemed to be purchases made by the account holder.

6) Restriction of Access to Bulk Water Stations

The General Manager of Engineering and Environmental Services shall have the right, at his or her discretion, to restrict access to, or to close the automated bulk water stations without notice in the event of a water shortage or for any other reason.

7) Enforcement

Account holders suspected of having violated this Policy may have their account temporarily suspended pending further investigation. Any account holder determined to have violated this Policy will have their bulk water account suspended, permanently closed, or made subject to any other conditions or restrictions deemed appropriate by the General Manager of Engineering and Environmental Services.

5. Administration and Contact

City Hall

655 Main St., Moncton, NB E1C 1E8

Telephone: 506.853.3550

Email: info.clerk@moncton.ca